

Hall Fees (2017)

Fee Structure:

Fee A	\$0	\$0	SSJ church groups, designated outreach groups
Fee B	\$25/hour	\$100/day	SSJ church members
Fee C	\$40/hour	\$240/day	Non-profit groups
Fee D	\$50/hour	\$300/day	Government, for profit, service clubs and private clubs
Fee E	\$500/18 hours		Wedding Reception package

Diners, lunches or funerals catered by UCW - no rental charge for Groups A, B & C

Janitorial Charges In Addition to Rental Fees Above:

- \$40 janitorial fee for Fee Groups C, D & E day rental (single charge)
- \$10 janitorial fee for Fee Groups C, D & E hourly rental (single charge)
- these fees are refundable if rental is canceled

Charges At Time Of Booking:

- \$25 non-refundable for Fee Group B
- \$40 non-refundable for Fee Groups C & D
- \$100 non-refundable for Fee Group E
- these fees are NOT refundable if rental is canceled

Charges Due 7 Days Prior To Hall Use:

- remainder of rental fee
- the \$40 janitorial fee for Fee Groups C, D & E day rental (single charge)
- the \$10 janitorial fee for Fee Groups C, D & E hourly rental (single charge)

Wedding Reception Package:

- includes rental of Hall for;
- 6 hours Friday 12 PM to 6 PM (set-up / decorating)
- 10 hours Saturday between 8 AM to 1 AM (10 continuous hours, renter's choice)
- 2 hours Sunday 8 AM to 10 AM (decorations MUST be removed and Hall vacated by 10 AM)
- use of Parlor by wedding party for relaxation or changing of clothes, etc

Note:

- for rental purposes a day is considered to be 8AM to 10PM (extension available by prior mutual agreement)
- only wine may be served on premises (no hard liquor or beer)
- if wine is served a liquor license is required and it is the responsibility of renter to acquire the license
- use of Kitchen is a separate rental (except for UCW)
- use of Church Sanctuary is a separate rental

Church Parlour Fee (2015)

Fee Structure:

Fee A	\$0	\$0	SSJ church groups
Fee B	negotiated	negotiated	Designated outreach groups
Fee C	\$20/4 hours	\$40/day	When used with Hall rental
Fee D	\$35/4 hours	\$60/day	SSJ church members and non-profit groups
Fee E	\$50/4 hours	\$90/day	Government, for profit, service clubs and private clubs

No Janitorial Charges for Above Fees:

Charges At Time Of Booking:

- \$20 non-refundable for Fee Groups C, D & E

Charges Due 7 Days Prior To Rental Date:

- remainder of rental fee

Kitchen Fees (2015)

Fee Structure:

1. **\$50** - Kitchen used by renter to serve a light lunch (sandwiches, pizza, cake, etc). Includes use of fridge, tea pots and coffee maker. All required pots and pans etc to be provided by the renter.
2. **\$100** - Kitchen used by renter to serve but not prepare a meal. Includes use of fridge, tea pots, coffee maker, mugs, cutlery, bowls, microwave, stoves and dishwasher. The steam table is also included if renter is knowledgeable in its use. Please note: The use of the gold-rimmed plates and cups and saucers are **NOT INCLUDED**.
3. **\$50** - Clean-up/damage deposit is required. This is refundable when kitchen is checked by a UCW member and found to be returned to its original state.

Please note:

1. All fees must be paid to the Church office at least one (1) week prior to the function date
2. A person designated by the UCW must be present during the rental period.

UCW Catering:

The UCW is available to cater small social gatherings.

1. For a fee of \$3 - \$5 light refreshments can be provided for funeral receptions and meetings, etc.
2. For a nominal fee (determined by requirements) lunches or dinners can be provided for groups of 30 or less.

Church Fees (2015)

Fee Structure (Church)

1. \$200 - for the Church
2. \$150 - for the Minister
3. \$50 - for the Janitor

Fee Structure (Organist)

1. \$100 - Includes music prelude 20 minutes before the service, processional and recessional marches and music during the signing of the register, rehearsal and consultation to choose marches.
2. \$125 - Includes all music as above with rehearsal and accompaniment and rehearsal with 1 solo.
3. \$150 - Includes all music as above with rehearsal and accompaniment and rehearsal with 2 solos.
4. If more solos are required please consult directly with the organist.

Any special music (ie solos) must be delivered to the Church office a minimum of 5 days prior to the wedding date. We **DO NOT** copy music.

Please note:

1. All fees must be paid to the Church office at least one (1) week prior to the wedding date.
2. Decorations are the responsibility of the wedding party. Only masking tape to be used to attach anything to Church furnishings or pews.
3. Confetti is **NOT PERMITTED** on Church property.
4. One appointed photographer is permitted to take pictures during the ceremony. The Minister will explain to the guests when they may take pictures. A video camera may be used during the ceremony **ONLY** after consultation with the minister.
5. Attendance at a Marriage Preparation Course is required (see office for details).
6. The Session expects the Minister of Sharon St John to officiate at all marriages. Any exceptions must be approved in advance by the Session or the Minister.

Remuneration for Concerts:

All remuneration for ALL entertainment performed in the Church (Sanctuary) will be negotiated on an individual basis.

Lower Hall Fees (2015)

Includes all areas of Lower Hall (Hall, Meeting Room and Kitchen)

Fee Structure:

Fee A	\$0	\$0	SSJ church groups
Fee B	negotiated	negotiated	Designated outreach groups
Fee C	\$10/hour*	\$60/day	SSJ church members and non-profit groups
Fee D	\$20/hour*	\$100/day	Government, for profit, service clubs and private clubs

* 2 hour minimum rental

Janitorial Charges In Addition to Rental Fees Above:

- \$20 janitorial fee for Fee Groups C & D day rental (single charge)
- \$10 janitorial fee for Fee Groups C & D hourly rental (single charge)
- these fees are refundable if rental is canceled

Charges At Time Of Booking:

- \$20 non-refundable for Fee Groups C & D
- these fees are NOT refundable if rental is canceled

Charges Due 7 Days Prior To Rental Date:

- remainder of rental fee
- the \$20 janitorial fee for Fee Groups C & D day rental (single charge)
- the \$10 janitorial fee for Fee Groups C & D hourly rental (single charge)